

Attendance

Voting Officers	Name	Present	Absent	Voting Directors	Present	Absent
President	Eleanor Ingersoll (EI)	x		Matt Atkins (MA)	x	
Vice President	Cait Allen (CA)	x		Joe Brin (JB)	x	
Treasurer	Philip Holzhauser (PH)	x		Dan Doyle (DD)	x	
Secretary	Chris Mullen (CM)	x		Don Finley (DF)	x	
Ex Officio Officer				Mike McPhilly (MM)	x	
Executive Director	Lucy Erdelac (LE)	x		Noah Swistak (NS)	x	
Guests						
Grants Cmte Chair	Kathy Dilonardo	x				

Meeting Agenda

I. Call to Order

The meeting was called to order at 7:03 p.m. Ten voting Board members were in attendance therefore a quorum existed, and Board action could be taken.

Three Board of Directors activities took place since the October 6th Board Meeting:

- On October 7th, a request was emailed to board members to conduct an electronic vote for the approval of a presidential appointment to fill the director seat vacated by Phil Holzhauser in October 2022. The vote was canceled on October 8th.
- On October 12th, the board convened a special meeting by Zoom to discuss a presidential appointment to fill the seat vacated by Michelle Grimley in May 2022. No motion was made.
- On October 14th, the board convened a special meeting at QVNA’s office to gain clarity around the topic of transparency and ethics. Discussion was held in executive session. No decisions were made.

II. Agenda Review

President Eleanor Ingersoll reviewed the meeting agenda and asked Vice President Cait Allen to provide an overview of the afternoon’s Police Service Area 1 meeting. In addition to concern about recent shootings, CA reported:

- Large increase of commercial burglaries and catalytic convertors.
- 3 of the mini station’s sergeants were either promoted or transferred. New sergeants have not yet been assigned.
- Police are not allowed to live in the district that they patrol.

III. Fall Grants Recommendation

Grants Committee Chair Kathy Dilonardo presented the committee’s fall grant cycle funding recommendation to the board for approval. In total, applicants requested \$43k in funds. QVNA grants budget: \$18,360. After the committee’s review of applications, their consensus was to provide some funding to each applicant. Their recommended fund allocation:

- | | |
|--|--------|
| ● Friends of Jefferson Square- for essential tree maintenance- | \$4700 |
| ● Friends of Mario Lanza Park Dog Park- Repair/replace lighting | \$2485 |
| ● Courtyard Mentor Network- Send 6 mentees to P.O.W.E.R. Mentoring Camp | \$4600 |
| ● Friends of Moyamensing Park- Defray the cost of Phestivus event | \$ 400 |
| ● Friends of Mario Lanza Park- Repair, prep and paint fence | \$5425 |
| ● Friends of Meredith Elementary-Tree and memorial (supplement existing funds) | \$ 750 |

Date: 11-02-22	Location: QVNA, 709 S. 5th Street
----------------	-----------------------------------

Motion:	Director Danny Doyle motioned for the Board to approve the committee’s recommendation as submitted. Director Don Finley seconded.
Vote:	Motion passed. 8 approved. 2 abstentions.

IV. Approval of Minutes

Secretary Chris Mullen presented the October board meeting minutes. No updates were requested.

Motion:	CM motioned for the Board to approve the October minutes as presented. CA seconded.
Vote:	Motion passed. 9 approved. 1 abstention.

V. Financials

Treasurer Phil Holzhauser presented the September 2022 financials. We are in a good financial position. We are on track on YTD income and expenses. Discussion ensued QVNA’s operating reserves and on increasing investment into the neighborhood.

Motion:	PH moves to approve financials as presented. DF seconded.
Vote:	Motion passes unanimously.

VI. Nominations Ballot

Per QVNA’s bylaws, Nominations Committee Chair Phil Holzhauser presented the 2022 Board Election ballot.

Next Step:	Presented for information only
------------	--------------------------------

VII. Review of 2023 Budget Draft

PH presented a draft of the 2023 budget prepared by the Finance Committee for board member discussion and suggestions.

- In income from donations, set a budget of \$2.5k for the Summer at Courtyard program.
- Look for grant sources for QVNA programs and services.
- Increase grants awarded by QVNA by \$10k
- Create a new line item for increasing or creating investment into an existing or new program/service offering.
- Parking lot capital improvement expense line item increased by \$5k.
- Magazine expenses include an increase in the cost of paper.
- Staff salary and benefits will be discussed in the next executive committee.
- As expected, sidewalk cleaning and graffiti removal expenses increased vs. 2022 (first increases in several years.)



Community Stewardship. Advocacy. Service.

Board Meeting Minutes

Date: 11-02-22

Location: QVNA, 709 S. 5th Street

Next Step: The Finance Committee will meet to review and incorporate board requested changes.

VIII. President’s Report

EI and DF have been meeting to discuss outlining a strategic plan for 2023. DF led a brainstorm session for the remainder of the meeting. Topics included:

- Core values
- Outreach and engagement
 - Community meetings
 - eNews
 - Magazine
 - Website
 - Courtyard
 - Elections
- Volunteer Engagement
 - Park clean ups/beautification
- Events
 - Special programs
 - Electronic recycling

Next Step: DF will compile board input into a format that can be reviewed by the board and used to flesh out more in a subsequent board meeting.

IX. Other Business

None raised.

X. Meeting Adjournment

There being no other business, the meeting was adjourned at 9:00

Respectfully submitted by Chris Mullen on Nov 2, 2022