

Attendance

Voting Officers		Present	Absent	Voting Directors		Present	Absent
President	Eleanor Ingersoll (EI)	x		Matt Atkins (MA)	x		
Vice President	Justin Fishman (JF)		x	Joe Brin (JB)	x		
Treasurer	Cait Allen (CA)	x		Dan Doyle (DD)	x		
Secretary	Chris Mullen (CM)		x	Don Finley (DF)	x		
Ex Officio Officer				Philip Holzhauer (PH)	x		
Executive Director	Lucy Erdelac (LE)	x		Mike McPhilmy (MM)			x
Guests				Noah Swistak (NS)	x		
Grants Cmte Chair	Kathy Dilonardo	partial mtg					
SSHD Exec Director	Mike Harris (MH)	partial mtg					
SSHD Project Mgr	Dana Feinberg (DF)	partial mtg					
SSHD Board Member	Katrina Johnston-Zimmerman	partial mtg					

Meeting Agenda

I. Call to Order

The meeting was called to order at 7:03 p.m. 7 voting Board members were in attendance therefore a quorum existed, and Board action could be taken. President Eleanor Ingersoll discussed the agenda for the meeting. Afterwards, all meeting attendees introduced themselves.

II. Guest Presentation - South Street Headhouse District

SSHD Executive Director Mike Harris and provided an update to the Board:

- New office at 407 South Street with a museum & visitors center
- Current status of the business district: 1,000 properties & current vacancy rate 10.5%. (During COVID the rate was 18-20%; Pre-COVID vacancy was 17.5-18%.)
 - 300 block of South has a 50% vacancy rate.
 - 200 block of South: No new information about Heirloom Market (electricity issue with PECO).
 - 100 block has a new business (LA Sports Lounge), which fills the space vacated by Las Buganvillas.
- Streeteries: A new law 11/2021 but waiting on regulations.
 - L&I and Streets Dept will be issuing the new regs that will go into effect 10 days later.
 - SSHD shares regulations and laws that impact businesses, but not an enforcement agency.
 - Must have crashproof barriers
 - not block right of way
 - line of vision distance from curb
 - only as wide as building
 - Many streeteries will have to dismantle and re-apply

SSHD Project Manager Dana Feinberg discussed highlighted events:

- The South Street Museum is the starting point for QVNA's Tour d'Arts on June 4th. Where photos from South of South Street are on display (Spring Crier (<https://qvneighbor.info/book-south-of-south>), Author/photographer Will Brown will discuss his photos and memories of the neighborhood with attendees of Tour d'Arts.
- October will have "bookend festivals": October 1: South Street Fest (formerly SpringFest). The event's footprint will include Bainbridge Street and coincide with Philly AIDS Thrift's annual block party.
- At the end of the month, SSHD sponsors Pumpkin Fest.

MH discussed street closures.

- In 2021, several different scenarios of SSHD South Street closures occurred



Board Meeting Minutes

Date: May 4, 2022 Location: QVNA, 709 S. 5th Street

Community Stewardship. Advocacy. Service.

- This year, street closings are tactical police decisions. SSHD not given advance notice.
- Dining at The Shambles can only occur when 2nd Street is closed.

SSHD Board Member and QV Resident Katrina Johnston-Zimmerman (owner of THINK.urban) has been SSHD’s leading point of contact on the Knight Foundation-funded research project, Edit the City! In 2021, business owners and residents participated in a survey regarding South Street.

- Safety and quality of life is the top issue facing South Street.
- 1.4 million people visit the Street/year.
- More public input opportunities will occur (and will include all affected RCOs). More information to come. Discussion ensued. EI suggested that SSHD request multi-civic collaboration on the key issues that face all adjacent RCO stakeholders of South Street as there is power in numbers when working with the City.

For information only.

III. Community Grants

QVNA’s Grant Committee recapped:

- Application submissions for the Spring 2022 cycle (9 submitted, representing requests ranging from \$36-40k).
- Grant eligibility requirements and the committee’s review process, including how committee members will reach out to applicants during the review process should the committee need clarifying information. CA suggested that the committee consider hosting a public meeting to provide residents and organizations with information and insight regarding the grants program.
- Its recommendation with the Board:
 - Six grant requests are recommended, totaling \$13,142.
 - Recommended recipients:
 - Friends of Beck Park (\$793) for a new tool storage box and signage (“trash in/trash out”)
 - Nebinger Elementary School (\$3700) for a matching fund program to benefit an extracurricular sports program for grades 3-8). QVNA’s \$ buys one net to use for 4 team sports. Matching donor pays an equal amount plus the cost of installation.
 - Old Swedes Preservation Corporation (\$2489) to purchase apps needed to create a self-guided audio tour of the graveyard using visitors’ mobile phones.
 - REV Theatre Company (\$1960) to stage a 70-minute “Lil’ Ol’ Rodeo Show” in Mario Lanza Park. (They will work in coordination with the Friends of Mario Lanza Park.)
 - The Geography Lady (\$1000) to fund 4 presentations of 2 different geography programs at two locations: Shot Tower Rec Center and Santore Library.
 - Friends of Mario Lanza Park (\$3200) to repair/replace the historic iron fence at MLP.

Motion:	EI motioned for the Board to approve the Grants Committee’s recommendation for the Spring cycle. Director Danny Doyle seconded.
Vote:	Motion passes: unanimous

IV. Minutes

Due to the absence of Secretary Chris Mullen, EI presented the minutes from the April board meeting for approval. No updates were requested.

Motion:	EI motioned for the Board to approve the minutes as presented. Director Joe Brin seconded.
Vote:	Motion passes: unanimous

V. Financials

Treasurer Cait Allen presented the March 2022 financials. We are in a healthy financial position and up to expectations. She emphasized that the Finance Committee reviews the financials in detail before presentation to the Board.

Motion:	CA moves to approve the March financials. Seconded by Director Phil Holzhauser.
Vote:	Motion passes: unanimous

CA discussed the Finance Committee’s work to establish a financial policy for the approval of a payment over a minimum dollar threshold. The policy would set the threshold and clarify the roles, authority and responsibilities for approving the payment. She presented the following policy language to the board for approval:

“Payments of \$2,000 for unbudgeted operational expenses shall only be released after approval by a QVNA bank account signatory and a member of the Executive Committee. In the event that a bank account signatory is unavailable, approval by two (2) members of the Executive Committee will be required.”

Motion:	Cait motioned that the presented language be approved by the Board as policy. Seconded by DD.
Vote:	Motion passes: unanimous

CA presented the Request for Proposal developed by the Finance Committee which will be used to solicit presentations from a vetted list of accounting firms.

	For information only.
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VI. Membership Committee Update

CA provided an update on the Tour D’Art gallery crawl scheduled from 2-5:30pm on June 4th. Board members were asked to participate in this event as volunteer tour guides. Several board members were interested and CA will contact them with more information.

	For information only.
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VII. Zoning Committee Update

Director Noah Swistak recapped activities:

- 224-226 South St. - Variance requested for a rear addition and roof access structure above the third floor. SSHD is coordinating RCO. The QVNA Zoning Committee requested an updated elevation of this addition. Upon its receipt and committee review to ensure it represents the presentation, the Committee will submit a letter stating QVNA’s support for this project.
- 1027 S. Fairhill St. - Variance requested for building height. This was the second meeting on this project; at the initial zoning meeting, the applicant was given specific instructions on what was needed to answer the committee’s questions and concerns regarding the proposed sunroom. None of the requested information was provided, therefore the committee will send a letter stating QVNA’s opposition to this project.

	For information only.
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VIII. Friends of South Street Mini Station Update

Friends of South Street Police Mini Station: Director Joe Brin provided written highlights before the meeting. He reiterated that neighbors need to stay vigilant about personal, home and auto safety. In addition, a memorial for Joe Alkus, who led the Police Advisory Council, is scheduled for May 21st at the Constitution Center at 6pm.

	For information only.
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IX. Executive Director Report

LE submitted a written report prior to the board meeting. Highlights:

- The parking lot’s entrance gate is being replaced. Cost is within our current parking lot budget.
- Electronic recycling event: Collection of electronics and documents was as successful as the prior two events held at Weccacoe. This was the first event staged on Carpenter’s Walk. This is a good location for future activities due to its easy access and open space.
- Update on recent and upcoming volunteer activities.

	For information only.
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X. President Report & Strategic Discussion

EI reported on the following:

- Presidential Appointment of Nominations Committee Chair: Chris Mullen
 - As a standing committee of the board, chair’s appointment is approved by the Board vote.
 - EI invited Don Finley and Phil Holzauer to join this committee as members. Both accepted.

Motion:	EI motioned for Chris Mullen to be approved as Chair of the Nominations Committee. Seconded by DD.
Vote:	Motion passes: unanimous

- Board resignation: Due to work conflicts, Michele Grimley has resigned from the board. Her board position ends in December 2022. A presidential appointment to fill this position will likely occur during the summer.
- Included in the board materials is a written update from Justin Fishman about Courtyard Mentor Network’s educational travel to Lagos.
- On June 8th at 6:30, the community meeting will be in person at Nebinger’s auditorium. Police Commissioner Outlaw will be our guest speaker.
- We will schedule a board “meet and greet” with QVNA committee members and Friends Chairs in the fall.

	For information only.
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XI. Other Business

No other topics were raised.

XII. Meeting Adjournment

There being no other business, the meeting was adjourned at 9:05p.m.
Respectfully submitted by Lucy Erdelac on May 31, 2022.