

<b>Date:</b> September 11, 2019	<b>Location:</b> Joynture 417 South Street
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### Attendance

Voting Officers		Present	Absent	Voting Directors		Present	Absent
President	Eleanor Ingersoll	1					
Vice President	Inez Green	1		Joe Brin	1		
Treasurer	Mike Seidenberg	1		Anita Brook Dupree	1		
Secretary	Mark Grabarits	1		LaTasha McKnight	1		
				Mike McPhilly			1
Staff							
Acting Exec Director	Lucy Erdelac	1					
Office Manager	Jake Peterson		1				

### Meeting Agenda

#### I. Call to Order

The meeting was called to order at 7:09 pm. Seven voting Board Members were in attendance therefore a quorum existed, and Board action could be taken.

#### II. Director Update

Emily Perschetz submitted her resignation as a Director on September 11, 2019.

#### III. Minutes

Minutes from the June 2019 Board meetings were provided to the Board in advance of the meeting by Secretary Mark Grabarits for review.

<b>Motion:</b>	A motion for the Board to approve the minutes of the June Board meeting was made by Mike Seidenberg and seconded by Mark Grabarits.
<b>Vote:</b>	Unanimously approved.

#### IV. Financial Statement

The June and July financial statements were presented by Treasurer Mike Seidenberg.

Mike reviewed the balance sheet and income statement for June.

<b>Motion:</b>	A motion for the Board to approve the June financial statements was made by Eleanor Ingersoll and seconded by Anita Brook Dupree.
<b>Vote:</b>	Unanimously approved.

Mike reviewed the balance sheet and income statement for July.

<b>Motion:</b>	A motion for the Board to approve the July financial statements was made by Mike Seidenberg and seconded by Inez Green.
<b>Vote:</b>	Unanimously approved.

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The finance committee membership has increased with the addition of non-director members. The finance committee will begin drafting a proposed budget for 2020. Mike chairs the Finance Committee and its members include Paul Hilger, Rosamond Howard, Barrie duBois, Steve Iacobacci, Jake Peterson, Eleanor, Lucy. All Board members are invited to join the committee and attend any or all meetings.

### V. Nominating Committee

Nominating Committee updates were discussed.

<b>Motion:</b>	A motion for the Board to approve Mike McPhilly and Colleen Puckett as co-chairs of the Nominating Committee was made by Eleanor Ingersoll and seconded by Mike Seidenberg
<b>Vote:</b>	Unanimously approved.

### VI. Fiscal Sponsorship

Eleanor resubmitted three Fiscal Sponsorship Program Documents (Agreement, Policy, and Frequently Asked Questions) for Board approval.

- Where duplicative language existed in both the Policy and the Agreement, it was removed from the Agreement.
- An additional section, “the application process”, was added to the Policy document to explain that the one-year Action Plan \*is\* the application for Board for approval.
- The Frequently Asked Questions document was expanded to provide easier-to-understand overview of QVNA’s Fiscal Sponsorship Program and how to apply.

<b>Motion:</b>	A motion for the Board to approve the Fiscal Sponsorship Program Agreement, Policy, and Frequently Asked Questions; with future updates of the FAQ document to be made as needed by staff, was made by Eleanor Ingersoll and seconded by Joe Brin.
<b>Vote:</b>	Unanimously approved.

### VII. Office Updates

Lucy provided a list of all upcoming meetings, discussed the uptick in volunteer engagement and updated the Board on the latest magazine distribution.

### VIII. Meeting Adjournment

There being no other business, the meeting was adjourned at 9:05pm

Respectfully submitted by Secretary Mark Grabarits  
September 11, 2019